



Information Note

This note provides participants with preliminary information regarding the Thirteenth Meeting of States Parties (13MSP) to the Convention on Cluster Munitions (CCM).

Date and Venue

The Thirteenth Meeting of States Parties (13MSP) to the Convention on Cluster Munitions (CCM), scheduled to take place in Geneva, from 16 to 19 September 2025.

The Meeting will be held at the Tempus Building of the Palais des Nations, United Nations Office at Geneva, Avenue de la Paix 8-14, 1211 Geneva 10, accessible via the Pregny Gate or the Nations Gate. See map here: <https://www.ungeneva.org/en/about/practical-information/map>

Registration Guidelines

States Parties, Signatory States and States not party wishing to participate in the Thirteenth Meeting of States Parties (13MSP) are requested to provide a Note Verbale addressed to the United Nations Office for Disarmament Affairs (UNODA), stating their interest in participating in the meeting and listing all participants, indicating the full name and title of each member of the delegation. The head of delegation should be clearly indicated.

The International Committee of the Red Cross (ICRC), the International Federation of the Red Cross and Red Crescent Societies (IFRC), the Cluster Munition Coalition (CMC), and the Geneva International Centre for Humanitarian Demining (GICHD) should also provide a Note Verbale addressed to the UNODA, stating their interest in participating in the Meeting and listing all participants, indicating the full name and title of each member of the delegation. The head of delegation should be clearly indicated.

As of January 2024, the Geneva Branch of the United Nations Office for Disarmament Affairs (UNODA) has introduced e-deleGATE to facilitate and expedite its Secretariat functions. Delegations can access the platform at <https://edelegate.un.int/>, where the Convention on Cluster Munitions appears under the “Geneva” tab. Account and user management for delegations are handled by the designated access administrators within Permanent Missions accredited to the United Nations Office at Geneva. Delegation members and relevant Permanent Mission staff should contact their access administrator to obtain access to the Convention-related modules.

All States Parties and other States participating as observers are requested to use e-deleGATE to register their delegation members for the 13MSP through the e-List of Participants module. Any changes in the composition of delegations during the Meeting should be updated using the same module. Delegations are also requested to upload their Note Verbale to UNODA via e-deleGATE.

It is essential that the names of all delegates who register in the e-deleGATE platform also appear on the Note Verbale submitted by the respective delegation.

Should a delegate registered in the e-deleGATE platform not appear on the Note Verbale submitted by your State/Organization as part of the delegation's composition, the delegate will not be registered and included in the List of Participants.

The International Committee of the Red Cross (ICRC), the International Federation of the Red Cross and Red Crescent Societies (IFRC), the Cluster Munition Coalition (CMC), and the Geneva International Centre for Humanitarian Demining (GICHD) are also requested to register their delegations on e-deleGATE as was done last year.

The United Nations, other international organizations or institutions, regional organizations and relevant non-governmental organizations may attend the meeting as observers. A letter or Note Verbale should be addressed to the UNODA stating the organization's interest in participating in the meeting and listing the names and titles of the members of the delegation and transmitted their Notes Verbales via e-mail to ccm@un.org. The head of delegation should be clearly indicated. Observer status is granted by the decision of the Meeting which will consider and decide on these requests for observer status at its opening session on **16 September 2025**.

All initial registrations on e-deleGATE should be completed before **16 September 2025**. For any questions concerning registration, please contact ccm@un.org.

Please note that all Notes Verbales should be addressed to the United Nations Office for Disarmament Affairs (UNODA), which serves as the Secretariat of the Meeting of States Parties. If you encounter any issues accessing the e-deleGATE platform to register your delegation, please email your registration and include a brief description of the issue to UNODA at ccm@un.org, with the ISU copied at info@cmconvention.org.

Access Requirements to the Palais des Nations

All delegates must hold a valid United Nations ground pass to enter the Palais des Nations. Participants who already possess a United Nations ground pass may proceed directly to the meeting room.

Participants without a UNOG ground pass (UNOG badge) must individually register on the online Indico system here (<https://indico.un.org/event/1010134/>). Registration must include a copy of the relevant Note Verbale. Once the participant is registered, they will receive an e-mail confirming their registration. For any queries, please contact UNODA at ccm@un.org, with the ISU copied at info@cmconvention.org.

Side Events

Participants interested in organizing side events are requested to complete the side event registration form and submit it by **Friday, 5 September 2025 (COB)**, following the instructions provided in the form.

Facilities for Participants

Delegates from States and international organizations have access to computer terminals at the conference room. Free Wi-Fi access is available in the meeting rooms and throughout the Palais des Nations.

Photocopy and reproduction facilities will not be available to participants.

Food and drinks are strictly prohibited in the conference rooms.

Participants can make use of the various cafés, cafeterias and restaurants in the Palais des Nations. Other facilities in the E building at the Palais des Nations which might be of interest include: the UNOG Bookshop (entrance Door 41, second floor) and the UBS bank (Door 41, second floor). The SAFI (a small general store) is located by Door 1, S building.

Documentation

All official documentation for the Thirteenth Meeting of States Parties (13MSP) is available on the website of the Convention on Cluster Munitions at <https://www.clusterconvention.org/13msp-int/> and on the website of the United Nations Office for Disarmament Affairs at <https://meetings.unoda.org/meeting/75764>.

Statements, Presentations and Speakers List

States Parties, Signatory States and States not party, and interested Non-Governmental and International Organizations wishing to make a statement or intervention during the Thirteenth Meeting of States Parties (13MSP), should send their statement prior to delivery to speeches@un.org and a copy to the ISU CCM at info@cmconvention.org for inclusion on the speaker list and uploading on the CCM website. Requests must clearly indicate “speakers list”, the relevant agenda item, and the name of the State/Organization.

Similarly, States Parties that wish to make a presentation under a specific agenda item should also send their request and any supporting materials (presentation) to info@cmconvention.org, indicating the agenda item and the name of their State/Organization.

Interpretation

Interpretation will be provided in all six official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish). To facilitate interpretation, delegates are requested to speak at normal speed when delivering statements.

Reception

On the occasion of the Thirteenth Meeting of States Parties (13MSP) to the Convention on Cluster Munitions, the 13MSP Presidency, together with Switzerland, the City of Geneva and the Canton of Geneva, will host a reception on Tuesday, 16 September 2025, from 18:15 to 19:45, at the Palais des Nations (specific venue details to be confirmed). The reception will be open to all delegations attending the 13MSP.

Getting to and from the Palais des Nations

Tram and bus

The Palais des Nations is served by several tram and bus lines: Buses 8, 20, 22 and F serve Pregny Gate (Appia stop) where the Pass and Identification Unit is located. Tram number 15, as well as buses 5, 8, 11, 20, 22 and F serve the Place des Nations (Nations stop). The Place des Nations, where the Nations Gate is located, is some 500 meters away from the Pregny Gate. Bus number 5 serves Cointrin Airport from the Place des Nations.

Further information such as itineraries, timetables, fares, etc. is available on the site of the Transports Publics Genevois (www.tpg.ch).

Taxis

A taxi stand is located on Route de Pregny, some 25 metres from the Pregny Gate, in the direction Place des Nations. Direct telephone number: +41 (0) 22 331 41 33. Taxis are usually available around the clock.

Updates

For additional information on the 13MSP and the latest updates on documents and other important information please visit:

<https://www.clusterconvention.org/13msp-int/>

<https://meetings.unoda.org/meeting/75764>